

Town of New Fairfield
Board of Finance
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES

Board of Finance Regular Meeting
Wednesday, October 20, 2021
7:30 PM
Virtual meeting via Zoom

Members present via Zoom

Wes Marsh, Chairman
Michael Cammarota
Tom Garben
Jane Landers
Cheryl Reedy
Anthony Yorio
Mark Werner, Alternate
Greg Williams, Alternate

Members not present via Zoom

Terry Friedman, Alternate

Other Town Officials Present via Zoom

Ed Sbordone, Finance Director and Town Treasurer
Pat Del Monaco, First Selectman
Khris Hall, Selectman

Call To Order Chairman Wes Marsh called the meeting to order at 7:30pm.

Quentin Flowers gave a brief overview of the rules and procedures for having a virtual meeting.

Pledge of Allegiance

Appointments- None

Correspondence and Announcements

Wes Marsh noted that he received an email from Rob Battaglia suggesting that the town use ClearGov to simplify the budget process. It was decided to look into this further once the new BOF is established after the election.

Addition to the agenda

Wes Marsh made a motion to add agenda item #7A "Status of the School Safety and Security Committee". Anthony Yorio seconded the motion. **Vote: 6-0-0 (Motion approved)**

Public Comment

Josh Beckett Flores and John McCartney spoke in support of the purchase of 13 and 15 Route 37 and spoke of the many potential uses.

Approval of Minutes

Wes Marsh made a motion to approve the minutes of the September 15, 2021 regular meeting as presented. Michael Cammarota seconded the motion. **Vote: 6-0-0 (Motion approved)**

Budget Transfers

Wes Marsh made a motion to make the following Inter-Departmental transfer in the amount of \$1,450.00. Cheryl Reedy seconded the motion. **Vote: 6-0-0 (Motion approved)**

\$	Transfer From		\$	Transfer To	
\$1,450.00	001-4160-0000-000/140.00	Unclass. Payroll & Benefits-Salary Adj.	\$1,450.00	001-4710-0000-000/001.01	Debt Service-Town Bond Registration Fee
\$1,450.00			\$1,450.00		

Status of the School Safety and Security Committee

Anthony Yorio spoke of the status of the School Safety and Security Committee and noted that there is a representative from each of the three main boards on this committee. He noted that there will now be a vacancy due to the end of his tenure on the BOF. Mr. Yorio encouraged the new representative to contact him to be brought up to speed. This committee meets quarterly with their next meeting in January 2022.

First Selectman Pat Del Monaco and members of the BOF thanked Mr. Yorio for his hard work and dedication to this committee.

American Rescue Plan (ARPA) funds and plans

The next meeting of the American Rescue Plan committee will be on Monday, October 25th at 7:30pm via Zoom.

Town's five-year Cap & Non Plan from the Board of Selectmen

Pat Del Monaco spoke of project for the Capital and Nonrecurring five year plan and specifically two projects that are consistent with ARPA funds.

The first project discussed was the Ball Pond Watershed (Lower Merlin Ave) project designed to slow the amount of water shed and ease erosion. It is estimated that it would cost approximately \$150,000 to get this project to the point where the design is complete and it is shovel ready.

The second project discussed was the Sewer Study costing approximately \$1.5 million which would include the studies, surveys and design to make this project shovel ready in order to apply for federal and state money to complete the construction of the sewers.

There was a discussion of the unappropriated Cap and Non account and unassigned general fund.

Vote on Budget Surplus for Fiscal year 2020-2021

Wes Marsh made a motion to recommend to a Town Meeting an Additional Appropriation in the amount of \$722,268.14 which represents 100% of the fiscal year 2020-2021 BOS Expenditure surplus and \$219,046.96 of the Revenue surplus. Michael Cammarota seconded the motion.

Vote: 6-0-0 (Motion approved)

\$	Transfer From		\$	Transfer To	
\$715,443.52	E25321	General Fund- Unreserved	\$2,268.14	304-4220- 0000- 000/750.07	Fire Company Reserve (Operating Surplus)
		(2020/2021 Surplus)	\$60,000.00	301-4220-0000- 000/700.14	Cap & Non-Fire Co. (Co. A Firehouse Vinyl Siding)
\$6,824.62	E25321	General Fund- Unreserved	\$110,000.00	301-4210-0000- 000/742.02	Cap & Non Police Cars and Equipment (Cameras)
		(Prior Year Close outs)	\$125,000.00	001-4310-0000- 000/451.00	Road Repair
			\$425,000.00	301-4196-0000- 000/700.06	13 & 15 Route 37 Property Purchase
\$722,268.14			\$722,268.14		

There was a brief discussion of the police cameras and the purchase of 13 & 15 Route 37. First Selectman Pat Del Monaco spoke of the advantages of purchasing the property at 13 & 15 Route 37.

ONGOING UPDATES

Medical update- No report

Legal update-No report

Year to date Expenses review- Ed Sbordone noted that it is three months into the fiscal year and there are no concerns regarding expenditures.

Revenue update- Ed Sbordone spoke of municipal revenue sharing grants and noted that the town will received approximately \$3,800 more than anticipated. Real Estate conveyance tax revenue is still high. The Grand list is expected to increase due to new construction in town.

Cap & Non update- Cheryl Reedy encouraged the Selectmen to review the Cap and Non account to see if anything that is completed can be closed out.

Public Comment

Finance Director Ed Sbordone spoke of his disappointment that many candidates for the Board of Finance for next month's election did not attend tonight's meeting. He thanked Anthony Yorio for his hard work and initiative on the School Security and Safety meeting and encouraged him to consider staying on this committee as a representative of the public. He further thanked the BOF for approving the purchase of the property at 13 & 15 Route 37.

Future Agenda items

- Subcommittee vacancies for new Board members.
- Update on the transition to the new Finance Director.

Board Member Comments

Members of the BOF thanked outgoing members Jane Landers and Anthony Yorio for their hard work and dedication to the Board. Many members spoke favorable of how well this board has worked together.

Members of the BOF also thanked Finance Director and Town Treasurer Ed Sbordone for his vast knowledge and dedication.

Adjournment

Jane Landers made a motion to adjourn the meeting at 9:11 pm. Tom Garben seconded the motion.

Vote: 6-0-0 (Motion approved)

Received by email on 10/25/2021 @ 12:34 p.m.
by: Holly Z Smith, Asst. Town Clerk, New Fairfield