

*Town of New Fairfield*  
**Board of Selectmen**  
 4 Brush Hill Road  
 New Fairfield, CT 06812

MINUTES  
**Board of Selectmen Regular Meeting**  
**Thursday, August 26, 2021**  
**7:30 PM**  
**Virtual meeting via Zoom**

Members present:

Pat Del Monaco, First Selectman  
 Khris Hall, Selectman  
 Kim Hanson, Selectman

Other Town Officials Present:

Ed Sbordone, Finance Director and Town Treasurer

Paul Gouveia gave a brief overview of the rules and procedures for having a virtual meeting.

Call To Order First Selectman Pat Del Monaco called the meeting to order at 7:30pm.

Pledge of Allegiance

Public Comment- None

Correspondence and Announcements- None

Approval of Minutes

Pat Del Monaco made a motion to approve the minutes of the regular meeting of August 12, 2021 as presented. Kim Hanson seconded the motion. **Vote: 3-0-0 (Motion approved)**

Pat Del Monaco made a motion to approve the minutes of the special meeting of August 5, 2021 as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

Budget Transfers

Pat Del Monaco made a motion to make the following Inter-Departmental transfer in the amount of \$1,900.54. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

\$	Transfer From		\$	Transfer To	
\$1900.54	001-4160-0000-000/140.00	Unclass. Payroll & Benefits-Salary Adj.	\$13.23	001-4152-0000-000/105.00	Treasurer's- Elected Salaries
			\$798.18	001-4162-0000-000/421.00	Intergovernmental Agency-HHW
			372.02	001-4295-0000-000/110.00	Animal Control-Salaries
			399.11	001-4410-0000-000/110.00	Health-Salaries
			318.00	001-4410-0000-000/334.00	Health-Water Tests
				\$1900.54	

Pat Del Monaco made a motion to make the following Intra-Departmental transfer in the amount of \$83,780.13. Khris Hall seconded the motion. (Such document to be attached to the minutes of this meeting)  
**Vote: 3-0-0 (Motion approved)**

### **Personnel Report**

Pat Del Monaco made a motion to approve the Personnel Report dated August 26, 2021 as presented. Khris Hall seconded the motion. **Vote: 3-0-0 (Motion approved)**

**Appointments-** None

### **NEW BUSINESS**

#### **2020/20212 Operating Surplus**

Finance Director Ed Sbordone noted that the expenditures surplus for 2020-2021 is \$59,976.35 for the BOE and \$497,848.35 for the Town for a total of \$557,824.70. The revenue surplus is \$57,746.75 for the BOE, \$5,674.62 for the Town and \$1,005,566.40 for all other revenues. The total unaudited surplus amount is \$1,626,812.47.

There was a brief discussion of the best uses for the surplus and what to ask of the Board of Finance. There was a suggestion of using some of the surplus for the purchase of 13 and 15 Route 37, road repair and police cameras. It was noted that the list of requested uses for the surplus will be presented to the BOF at their September 15<sup>th</sup> meeting. The BOS will vote on their recommendations at their September 9<sup>th</sup> meeting.

### **COVID Update**

Pat Del Monaco noted that New Fairfield is back in the “red” zone for COVID cases for a 14 day rolling average. She noted that New Fairfield has a vaccination rate of 64% rate which is one of the lowest in the area.

The vaccination van will be back at New Fairfield High School on Saturday, August 28<sup>th</sup> from 9am to 5pm. First and second doses will be available. This van will come to New Fairfield once or twice a week until December. The vaccination van will also be on Memorial Field for New Fairfield Day on September 18<sup>th</sup>. It was noted that the Pfizer vaccine has received FDA approval and everyone is encouraged to get vaccinated. Email notices will go out to everyone vaccinated at the New Fairfield clinic letting them know when booster shots will be available.

There was a brief discussion of the need to enforce mask mandates for all public buildings.

### **Discuss and vote to allow the First Selectman to lock in fuel rates for the fiscal year July 1, 2022 through June 30, 2023**

Ed Sbordone noted that fuel rates are locked in for this year and the desire to have the flexibility to lock in rates if there is a significant drop.

Pat Del Monaco made a motion to allow the First Selectman to lock in fuel rates for the fiscal year July 1, 2022 through June 30, 2023. Khris Hall seconded the motion.

**Vote: 3-0-0 (Motion approved)**

### **OLD BUSINESS**

**American Rescue Plan update-**Pat Del Monaco noted that this group has not recently met. She will give an update when one is available.

### **Noise Ordinance**

Pat Del Monaco reminded everyone that the Town Meeting to vote on the proposed Noise Ordinance will be held this Sunday, August 29<sup>th</sup> at 2pm outside at the Senior Center. Masks are required for everyone attending.

**Public Comment**- None

**State Police contract**- None

**Adjournment**

Pat Del Monaco made a motion to adjourn the meeting at 8:10 pm. Khris Hall seconded the motion.

**Vote: 3-0-0 (Motion approved)**

Respectfully submitted,  
Suzanne Kloos

Received by email on 8/30/2021 @ 4:05 pm  
by: Holly Z Smith, Asst. Town Clerk, New Fairfield

**TOWN OF NEW FAIRFIELD**  
**FISCAL 2020-2021**  
**Intra-Department Transfer**

<u>\$S</u>	<u>TRANSFER FROM:</u>		<u>\$S</u>	<u>TRANSFER TO:</u>	
2,054.45	001-4110-0000-000 / 330.00	BOS - Grants Administrator	29.54	001-4110-0000-000 / 105.00	BOS - Elected Salaries
			2,024.91	001-4110-0000-000 / 110.00	BOS - Salaries
1,013.72	001-4120-0000-000 / 340.00	Town Clerk - Indexing & Microfilming	0.24	001-4120-0000-000 / 105.00	Town Clerk - Elected Salaries
			604.18	001-4120-0000-000 / 110.00	Town Clerk - Salaries
			409.30	001-4120-0000-000 / 610.00	Town Clerk - M&S
404.19	001-4151-0000-000 / 110.00	BOF - Salaries	711.00	001-4151-0000-000 / 610.00	BOF - M&S
306.81	001-4151-0000-000 / 801.00	BOF - Contingency			
1,524.98	001-4153-0000-000 / 610.00	Assessor - M&S	1,524.98	001-4153-0000-000 / 110.00	Assessor - Salaries
2,123.58	001-4154-0000-000 / 331.00	Tax Collector - Delinquent Tax Fees	2,123.58	001-4154-0000-000 / 110.00	Tax Collector - Salaries
2,748.00	001-4161-0000-004 / 332.01	Legal - General/Other	2,748.00	001-4161-0000-007 / 332.01	Legal - Zoning
285.50	001-4162-0004-000 / 313.00	Intergovernmental Agency - CCM	285.50	001-4162-0000-000 / 421.00	Intergovernmental Agency - HHW
1,899.01	001-4164-0011-000 / 431.10	Business Machines - Land Use Equipment	555.86	001-4164-0005-000 / 431.04	Business Machines - Police Equipment
			1,343.15	001-4164-0006-000 / 431.05	Business Machines - Technology
78.65	001-4191-0000-000 / 110.00	Planning - Salaries	78.65	001-4191-0000-000 / 610.00	Planning - M&S
30.55	001-4193-0000-000 / 610.00	ZBA - M&S	30.55	001-4193-0000-000 / 110.00	ZBA - Salaries
442.94	001-4194-0000-000 / 610.00	Economic Development - M&S	442.94	001-4194-0000-000 / 110.00	Economic Development - Salaries
12,051.81	001-4195-0002-000 / 620.08	Utilities - Fire Companies	261.35	001-4195-0005-000 / 620.03	Utilities - Fuel Oil
			11,790.46	001-4195-0000-000 / 626.00	Utilities - Gasoline & Diesel
25,716.04	001-4210-0000-000 / 110.00	Police - Salaries	89.50	001-4210-0001-000 / 110.02	Police - Secretary
			6,620.30	001-4210-0001-000 / 130.00	Police - Overtime
			1,762.35	001-4210-0000-000 / 291.00	Police - Uniforms
			17,243.89	001-4210-0003-000 / 317.03	Police - Resident Trooper OT
4,856.39	001-4215-0000-000 / 112.00	Communication Center - Part-Time Salaries	4,856.39	001-4215-0000-000 / 110.00	Communication Center - Salaries

1,748.99	001-4215-0000-000 / 112.00	Communication Center - Part-Time Salaries	2,520.96	001-4215-0000-000 / 130.00	Communication Center - Overtime
771.97	001-4215-0000-000 / 322.01	Communication Center - Training EMD			
2,654.09	001-4220-0000-000 / 630.00	Fire Companies - Technology	514.00	001-4220-0000-000 / 290.01	Fire Companies - Physicals
			131.80	001-4220-0000-000 / 430.08	Fire Companies - Building Supplies & Repairs
			2,008.29	001-4220-0000-000 / 610.02	Fire Companies - Dept. M&S
1,308.88	001-4220-0000-000 / 322.00	Fire Companies - Education & Training	839.24	001-4220-0000-000 / 610.02	Fire Companies - Dept. M&S
			469.64	001-4220-0001-000 / 610.03	Fire Companies - Co's Supplies & Equipment
376.65	001-4225-0000-000 / 610.00	Fire Marshall - M&S	376.65	001-4225-0000-000 / 110.00	Fire Marshall - Salaries
1,002.99	001-4240-0000-000 / 610.00	Building Inspector - M&S	1,002.99	001-4240-0000-000 / 110.00	Building Inspector - Salaries
3,765.07	001-4290-0000-000 / 610.00	Emergency Planning - M&S	3,523.01	001-4290-0000-000 / 110.00	Emergency Planning - Salaries
78.21	001-4295-0000-000 / 610.00	Animal Control - M&S	78.21	001-4295-0000-000 / 110.00	Animal Control - Salaries
6,291.89	001-4310-0000-000 / 120.01	Public Works - Seasonal Personnel	6,291.89	001-4310-0000-000 / 110.00	Public Works - Salaries
1,933.97	001-4310-0000-000 / 130.00	Public Works - Overtime	1,933.97	001-4310-0000-000 / 110.00	Public Works - Salaries
461.60	001-4310-0000-000 / 130.00	Public Works - Overtime	3,471.92	001-4310-0000-000 / 112.01	Public Works - Town Engineer
376.61	001-4310-0000-000 / 291.00	Public Works - Uniforms			
2,485.00	001-4310-0000-000 / 423.00	Public Works - Contracted Services			
148.71	001-4310-0001-000 / 610.01	Public Works - Buildings & Grounds			
615.00	001-4310-0001-000 / 610.01	Public Works - Buildings & Grounds	615.00	001-4310-0000-000 / 421.01	Public Works - Disposal of Waste
100.00	001-4410-0000-000 / 334.02	Health - Health Clinic	3,900.04	001-4410-0000-000 / 110.00	Health - Salaries
3,800.04	001-4410-0000-000 / 610.00	Health - M&S			
305.60	001-4450-0000-000 / 610.00	Senior Services - M&S	305.60	001-4450-0000-000 / 110.00	Senior Services - Salaries
18.24	001-4460-0000-000 / 344.01	Ball Pond Advisory - Weed Control	18.24	001-4460-0000-000 / 110.00	Ball Pond Advisory - Salaries
83,780.15			83,538.07		

To be submitted at the BOS meeting on 8/26/21