



The Planning Commission

Town of New Fairfield

New Fairfield, Connecticut 06812

MINUTES

Regular Meeting

Monday, January 23, 2012

New Fairfield Library Conference Room

Commissioners Present: Ms. Cynthia Ross-Zweig, Chair
Mr. Paul Bruno

Commissioners Absent: Mr. Mike Daood, Vice Chair
Mr. Robert Murtha

Alternates Present: Ms. Kirsten Bennett-O'Rourke
Ms. Lisa Deldin
Mr. Peter Greco

Alternates Absent: None

Guest Present: Mr. Jacques Proteau
Mr. Michel Troiano

Town Officials Present: None

Call to Order: 7:34 pm

Pledge of Allegiance

Elevation of Alternates

Paul Bruno made a motion to elevate Kirsten Bennett-O'Rourke, Lisa Deldin and Peter Greco to full members for the purpose of tonight's meeting. Cynthia Ross-Zweig seconded the motion. **Vote: 2-0-0 (Motion approved)**

Approval of Minutes

December 19, 2011- Peter Greco made a motion to approve the minutes of the December 19, 2011 meeting as presented. Kirsten Bennett-O'Rourke seconded the motion.

Vote: 5-0-0 (Motion approved)

Correspondence and Announcements

Cynthia Ross-Zweig read a letter from Public Works Director Robert Rzasa from Robert Ellsworth dated January 13, 2012 regarding Bridge replacement rehabilitation for the Saw Mill Road bridge.

Cynthia Ross-Zweig read a letter that was received via the commission's e-mail regarding the town's procedure for Purchase Orders.

Public Comment

Michael Troiano from the New Fairfield/Sherman Animal Welfare Society spoke of the Animal Welfare Society's desire to put an addition on the front of the building and was at the meeting to explore the necessary steps to gain approval for this.

OLD BUSINESS

Discussion of new State Statues regarding extensions of subdivisions

The commission members read the state statutes regarding the extensions for subdivisions and there are no questions at this time.

Discussion of Plan of Conservation and Development legal notice regarding consultant

Cynthia Ross-Zweig noted that she met with the town's Purchasing Agent Patty Mota and discussed the legal notice for the consultant for the Plan of Conservation and Development. An ad will be placed in the *Danbury News Times* and will also be on the town's website. Any inquiries regarding this will be sent to the Planning Commission via the town's website.

Request for referral to the Board of Selectmen on Wild Turkey Estates

Mr. Jacques Proteau from Wild Turkey Estates approached the commission and noted that he met with Town Engineer Tony Iadarola regarding the reduction of bond for Wild Turkey Estates. The amount of the bond is currently \$131,050.08 and he is looking to reduce it to \$81,000. There was a discussion among the commission regarding information received from the Town Engineer. It was decided to take a brief recess in order to try to contact the Town Engineer.

Recess

Cynthia Ross-Zweig made a motion to take a five minute recess at 7:52pm. Lisa Deldin seconded the motion. **Vote: 5-0-0 (Motion approved)**

The commission reconvened at 8:01pm.

Cynthia Ross-Zweig spoke with the Town Engineer and received a verbal confirmation for reduction in bond. This will be followed up with a letter confirming this.

Kirsten Bennett-O'Rourke made a motion to recommend to the BOS the reduction of the bond for Wild Turkey Estates to \$81,000 based on a verbal recommendation from the Town Engineer. Paul Bruno seconded the motion. **Vote: 5-0-0 (Motion approved)**

Discussion of Workshops regarding subdivisions five-year plan and yearly commission goals as they relate to the Plan of Conservation and Development

Lisa Deldin noted that she received some information from the BOS Administrative Assistant Diana Peck regarding subdivisions and new regulations. Lisa Deldin and Kirsten Bennett-O'Rourke will meet to go over this further and report back to the commission.

Paul Bruno and Peter Greco spoke of their workshop regarding the Plan of Conservation and Development. There was a lengthy discussion among the commission members regarding the Plan of Conservation and Development. The discussion included ways to gather data for a five-year and ten-year plan for the town and the possibility of contacting the major boards in town regarding long range plans.

It was decided that the Planning Commission will approach the Board of Selectmen and ask them to spearhead a meeting with various boards in town regarding the Plan of Conservation and Development. Cynthia Ross-Zweig volunteered to contact the BOS regarding this.

8.24 Referral of New Fairfield/Sherman Animal Shelter

Cynthia Ross-Zweig made a motion to table the 8.24 referral for the New Fairfield/Sherman Animal Shelter until the next regular meeting of February 27, 2012. Paul Bruno seconded the motion. **Vote: 5-0-0 (Motion approved)**

Planning Commission Vacancy

Cynthia Ross-Zweig made a motion to table the voting of a new commission member until the commission can receive clarification from the Town Clerk. Paul Bruno seconded the motion. **Vote: 0-4-1 (Motion denied-Lisa Deldin abstained)**

Kirsten Bennett-O'Rourke made a motion to elevate Lisa Deldin to fill the vacant position on the Planning Commission due to the resignation of Greg Porpora. Peter Greco seconded the motion. **Vote: 4-0-1 (Motion approved-Lisa Deldin abstained)**

STANDING ITEMS

Plan of Conservation and Development Presentation and Feedback

Paul Bruno distributed a letter to the commission that will be sent to the *Citizen News* for their January 25th edition. There was a discussion of possibly conducting an online survey for people in town to get more information for the Plan of Conservation and Development. Paul Bruno will do a rough draft of a survey using "Survey Monkey" and will report back to the commission.

Adjourn – Lisa Deldin made a motion to adjourn the meeting at 9:31pm. Kirsten Bennett-O'Rourke seconded the motion. **Vote 5-0-0 (Motion approved)**