

**COMMISSION ON THE AGING
4 Brush Hill Road
New Fairfield, CT 06812**

MINUTES

Regular Meeting

July 24, 2007

A regular meeting of the Commission on the Aging was held on Tuesday July 24, 2007 at the New Fairfield Senior Sunshine Center. Maureen Salerno called the meeting to order at 7:30pm. Secretary, Laurie Busse, took the minutes.

Present: Maureen Salerno, Chairperson, Cindy LaCour, Vice Chairperson, John Brennan, Bob Alberetti, and Kathy Hull

Excused: Jeannette Sweeney, Katy Johannssen, Diane Giardina, Roberta Ilardo, and Janet Loya

Appointment of Alternates:

MINUTES:

Cindy LaCour made a motion to accept the Minutes to the June 26, 2007 meeting, 2nd by Bob Alberetti, all in favor.

CORRESPONDENTS/ANNOUNCEMENTS:

- Jeannette Sweeney and Janet Loya have both been reappointed by the BOS.
- The requested budget has been approved. The secretary's salary was reduced and the supply line was approved as requested.

OLD BUSINESS:

Due to the lack of membership at tonight's meeting, Maureen Salerno changed the Agenda to Senior Center Update, Senior Center Report and to only set a date for the COA Summit. All other Agenda items will be tabled.

1. Senior Center Building Progress Report:

There is still a great deal of site work to be done at the site of the new Senior Center. Kathy Hull met with the architects Sergeant and Lazarus and the Permanent Building Committee {PBC}. The Request for Qualifications {RFQ} has been completed and the next step is to send out the Request for Proposals {RFP} to the contractors. The architects want \$50,000 {fifty thousand dollars} for a complete set of plans to send out with the RFP and John Hodge has concerns

this cost may not fit into the budget. The PBC insisted it would be best to send out the RFP with every contractor having the same set of plans, otherwise you will have contractors giving a bid on their own idea and you would be comparing apples to oranges and not apples to apples; it was decided to spend the money on the plans.

2. SENIOR CENTER REPORT:

Kathy Hull discussed the Senior Center Report highlighting some of the activities that took place. The numbers are down, and this may be a result in the new way members sign in. The old way for members to sign in was to sign their name into the book. With the new computer software in place called "My Senior Center", the members have a card that they swipe, a touch screen appears and the members touch the activity(s) they plan to do that day. A card can be swiped more than once a day, but the member will not be counted more than once a day. If someone forgets their card, they are supposed to see the receptionist, however, members may not be doing this or they are not logging into the activity(s) they choose to do that day.

National Senior Center Week has been moved from May to September and the Senior Center will plan accordingly. Kathy Hull will be on vacation in September.

3. COA SUMMIT MEETING :

The Commission discussed holding the Commission on the Aging Summit on Saturday October 27, 2007 from 9am to 12 noon and serve breakfast foods. There is a chance that Maureen Salerno will not be available for this summit.

ADJOURN:

Cindy LaCour made a motion to adjourn at 8:05pm, 2nd by Bob Alberetti, all in favor. Cindy LaCour will be away in August.