

DETAILED Agenda for Public Workshop for the

New Fairfield Plan of Conservation and Development Update

Date: Saturday, October 5, 2013
Community Center, Community Room
33 Route 37
Time: 10:00 AM until 12:00 PM

Agenda

10:00 AM – 10:45 AM

1. Welcome and Outline Agenda for morning
 - Update 2003 POCD, current themes/elements
 - Add new sustainability section (what it is, why)
 - Duration, general steps, public input opportunities, website, governing bodies
2. Presentation on “What is a Plan of Conservation and Development”
 - a. State Requirements
 - b. Who is responsible for the plan & role of PC
 - c. Contents of the plan
 - d. Benefit to New Fairfield
 - e. Use in Town/Planning Commission/Zoning Commission/Conservation/Inland Wetlands Commission decisions
3. Meeting Objective and Topic Focus
 - a. Basic question on topics – was anything important missed in the topic and data update?
 - b. Opinions on findings
 - c. Do 2003 goals/objectives/strategies need to be changed? How? Why? Where?
 - d. Other comments
 - e. Next steps – other community input opportunities – survey, PC meetings, future workshop
 - f. Future PC meeting topics
4. Present overview of 2003 POCD
 - a. Outline key features of 2003 POCD
5. 2013 Update – Topical findings to date
 - a. Changes in Town since last POCD update
 - b. Goals/components that have remained unchanged
 - c. What should be new areas of focus?
6. Describe discussion table format and topics
 - a. Four discussion topics:
 - i. Population/Demographics/Housing
(Use materials from / Population/Demographic/Housing Memoranda)
 - ii. Land Use/Natural Resources/Sustainability
(Use materials from Natural Resources/Parks/Recreation/Open Space Memoranda)
 - iii. Economic Development

(Use materials from Economic Development Memoranda)

iv. Community Facilities and Infrastructure

(Use materials from the Community Facilities Memorandum)

- b. Participants directed to a workshop table – every 15 minutes, opportunity to move to another table is provided so participants have a chance to comment on and contribute to all topical discussions
- c. Each workshop table will have a four (4) copies of the applicable memoranda and summary data sheets for each topic with preliminary findings listed
- d. Task is to identify principal focus for next decade
- e. The results will either be woven into the Plan of Conservation and Development as applicable
- f. Logistics for Discussion Tables
 - i. Each table has facilitator (MMI staff and PC Commissioners) who will briefly review the summary data sheets and the memoranda
 - ii. Each table has a notepad for writing down discussion results and important issues, concerns and recommendations developed
 - iii. Results from each topic session will be collected, synthesized and summarized in a consolidated document

10:45 AM – 10:50 AM

- 7. Refreshments available and proceed to discussion tables

10:50 AM – 11:50 AM

- 8. Topic Session 1 (begins at approximately 10:50 AM)
- 9. Topic Session 2 (begins at approximately 11:05 AM)
- 10. Topic Session 3 (begins at approximately 11:20 AM)
- 11. Topic Session 4 (begins at approximately 11:35 AM)

11:50 AM – 12:00 PM

- 12. Conclusion:
 - a. MMI staff will explain that the comments and feedback received and synthesized in consolidated documents by topic will be made available for public review on the Town website.
 - b. Results from the Survey Monkey online survey and the consolidated topic discussion documents will be presented at the next PC meeting in late October.

- 13. Thanks for participation

Workshop will adjourn at approximately 12:00 PM