

***NEW FAIRFIELD PARKS AND RECREATION COMMISSION  
4 Brush Hill Road  
New Fairfield, Connecticut 06812  
Telephone (203)312-5633 Fax (203)312-5636***

**SPECIAL MEETING  
MINUTES  
Monday, April 17, 2017  
7:00 p.m.  
TOWN HALL CONFERENCE ROOM**

Members Present: Sean Loughran (Chairman), Steve Burfeind, Mike Ellenberg, Jim Ogden, Fred Testor and Chris Van Steen

Members Absent: Mark Lammanna and Tom Edwards

Town official present: Parks and Recreation Director Linda Lull

Guests: Ernie Lehman (Planning Commission), Bucky Riehl (Buildings and Grounds), George Collentine (Girls Softball)

**Call to Order**- Chairman Sean Loughran called the meeting to order at 7:02 pm.

**Public Comment**

Planning Commission member Ernie Lehman approached the commission to ask for a list of goals for their Plan of Conservation and Development. This must be reported by the Planning Commission to the State every year. Mr. Lehman asked that the Commission give their feedback to the Planning Commission by June 20<sup>th</sup>.

Public Works Business Manager Bucky Riehl spoke of the work done in town. In the past, there was a stipend given to the Public Works Department for extra work to care for Buildings and Grounds related to Parks and Recreation in Town. This is no longer available. There was a discussion of the responsibilities of the Parks and Rec Commission and the Public Works Department. Public Works can do the lining of the ball fields during the week. George Collentine from Girls Softball spoke of the schedule for softball. It was decided that Public Works and Parks and Recreation will be notified in the event of a game cancellation. There was a brief discussion of Komlo Field and the fixing of divots on the field.

There was a discussion of the boat docks and Bucky Riehl noted that the boat docks are nearing the end of life and will need to be replaced soon. The commission will continue to weld, replace wood, and floats every year as needed.

### **Town Beach**

There was a discussion of what needs to be done at the Town Beach. Bucky Riehl will call Adessi Fencing to get the fence at the South Beach fixed. The boards on the boat docks need to be replaced. The diver will look at the chains to see how much strength is holding the blocks.

Parks and Rec Director Linda Lull noted that the poles and backstroke flags need to be fixed at the Town Beach. Mike Ellenberg will look into this.

**Approval of Minutes-** Mike Ellenberg made a motion to approve the minutes from the March 13, 2017 regular meeting as presented. Fred Testor seconded the motion.

**Vote: Motion approved- (Gary Remley and Chris Van Steen abstained)**

### **Memorial Field**

Fred Testor made a motion to spend up to \$2,000 on clay for Memorial Fields 1 and 2. Jim Ogden seconded the motion. **Vote: All in favor**

### **Chairman's Comments**

Sean Loughran noted that the Dog Park will do an adoption fundraiser in June.

The Garden Club will add Blue Bird houses and bee hives in the Community Garden.

### **Director Report**

Mike Ellenberg noted that the building of the Kayak Rack will start this week.

The Installer has informed the commission that he did not want to build a deck for the Zume Flume at the Town Beach. It will be put together without the deck for this year.

Kayak/Paddle Board Day will be held on Saturday, July 15<sup>th</sup>. Ski Haus is not interested in participating but will drop off kayaks to use. A representative from Candlewood Paddleboard will be there and will bring paddleboards. Brian Barnier will inspect boats to anyone interested free of charge.

The Summer Brochure for Parks and Rec has been distributed.

There will be two movies this summer. The first movie is Beauty and the Beast. The library will offer a craft for kids immediately preceding this movie. The second movie is The Secret Life of Pets. There will be a preschool camp before this movie with a Secret Life of Pets theme. There are about 6 or 7 outside rentals for the movie equipment this summer.

Summer camp will begin on June 26<sup>th</sup> and will last 5 weeks. Swimming lessons will be given at the pool.

### **Furniture for Parks and Rec office**

Steve Burfeind spoke of the new configuration of the Parks and Rec office in Town Hall and suggested an upgrade to the desks for Jane and Linda in the office.

Mike Ellenberg made a motion to spend up to \$800.00 for the purchase of two desks for the Parks and Rec office to match the existing desk in the Parks and Rec office. Steve Burfeind seconded the motion. **Vote: All in favor**

### **Town Beach**

There was no response to the RFP for the concession stand at the Town Beach. The Town's Purchasing Agent, Patty Mota will contact Aramark to see if there is any interest. There was a suggestion of asking town groups if they would like to fundraise. According to the Health Department, any food sold must be pre-wrapped. There was a suggestion of possibly using vending machines.

The waterfront alarms are now working.

Fred Testor made a motion to spend up to \$1,000 for sand for the Town Beach. Steve Burfeind seconded the motion. **Vote: All in favor**

Linda Lull asked that the playground equipment be cleaned at the Town Beach. She will send an email to Public Works as a reminder.

### **Milfoil removal**

Sean Loughran spoke of bids received to remove the milfoil at the Town Beach and the marina.

Chris Van Steen made a motion to approve the hiring of C&D Maintenance for a one time milfoil removal at a price of \$6,900.00. Gary Remley seconded the motion. **Vote: All in favor**

### **Block and Chain inspection at the marina**

There was a discussion of prices for block and chain inspection at the marina. Mike Ellenberg will call C&D to see if they are interested in this project.

Jim Ogden made a motion to approve the expenditure of up to \$3,200 for block and chain inspection at the marina. Gary Remley seconded the motion. **Vote: All in favor**

### **M&M Precast**

Gary Remley made a motion to spend \$823.00 for six 500lb blocks for buoys which also includes delivery charge. Steve Burfeind seconded the motion. **Vote: All in favor**

### **Buoys**

Chris Van Steen made a motion to spend up \$750.00 (\$375.00/each) for buoys at the marina. Gary Remley seconded the motion. **Vote: All in favor**

### **Spring clean up at marina**

Chris Van Steen made a motion to spend up to \$600.00 to Excel for spring clean up at the marina. Gary Remley seconded the motion. **Vote: All in favor**

**Donation policy**

There was a brief discussion of donations made to organizations in town and it was noted that the Parks and Rec Commission does not make donations at this time.

**Adjournment**- Jim Ogden made a motion to adjourn the meeting at 8:58pm. Chris Van Steen seconded the motion. **Vote: All in favor**