

**NEW FAIRFIELD PARKS AND RECREATION COMMISSION**  
**4 Brush Hill Road**  
**New Fairfield, Connecticut 06812**  
**Telephone (203)312-5633 Fax (203)312-5636**

**REGULAR MEETING**  
**MINUTES**  
**Monday, January 9, 2017**  
**5:30 p.m.**  
**TOWN HALL CONFERENCE ROOM**

Members Present: Sean Loughran (Chairman), Steve Burfeind, Mike Ellenberg, Mark Lamanna (arrived 5:56 pm), Jim Ogden and Fred Testor

Members Absent: Tom Edwards and Chris Van Steen

Town official present: Parks and Recreation Director Linda Lull

Guests: None

**Call to Order**- Chairman Sean Loughran called the meeting to order at 5:43 pm.

**Public Comment**- None

**Approval of Minutes**- Jim Ogden made a motion to approve the minutes from the December 12, 2016 regular meeting as presented. Steve Burfeind seconded the motion.

**Vote: All in favor**

**Chairman's Comments**

Chairman Sean Loughran noted that he met with First Selectman Susan Chapman to review Capital projects for Parks and Rec. He noted that there was a discussion of the role of the Public Works Department regarding Parks and Rec projects. All purchase orders should go through the Parks and Rec Director Linda Lull. There was a brief discussion of the necessary permits to rebuild the shed at the town docks. Public Works will do the spring clean up at the beach. Other projects discussed included the cat walk and the chains at the docks, ramp for the slide at the Town Beach, and an additional kayak rack. It was noted that First Light should be contacted before putting in a playground at the Town Beach. Locks will be replaced at Rebel Turf.

**Basketball court**

Fred Testor contacted two companies to build an additional basketball court at the Town playground. Cocchiola Contracting came up with a bid and there was a discussion of the possibility of the combining the project of the paving of the basketball court when the roads are paved in the summer.

**Beach House**- There was a discussion of the possibility of building a new Beach House and combining it into a Youth Center.

### **Director update**

Boater renewal slip letters will go out this week. Seasonal positions will be posted online through January 20<sup>th</sup>. It was suggested that another parking attendant be hired for Saturdays and Sundays to control parking. There was a discussion of the appropriate fee to charge. The current fee to park is \$40/per car.

Newtown will rent the movie projector for two movies this summer. Linda Lull sent an email to other towns to see if anyone is interested.

A Boy Scout Troop is looking to build a hat rack for one of the baseball teams. They will follow up with this in the near future.

### **Concession Stand at Town Beach**

Linda Lull noted that the vendor that rented out the concession stand at the Town Beach last year lost some revenue due to closings on certain days. There was a discussion of how much rent to charge for this and it was suggested that the commission offer to rent the stand asking for a percentage of the proceeds. It was decided to ask for 10% of the gross revenues. If this is not feasible, the commission decided that they would reduce the price of the rental for the season from \$600 to \$500/per season.

### **Holiday Light Parade**

Linda Lull noted that the Holiday Light Parade is scheduled for Saturday, November 25<sup>th</sup>. She noted that she will be unable to attend on this date but will prepare in advance. The commission noted that they will work out the details and will keep it at this date.

### **Fields**

Steve Burfeind noted that the reserve account for fields is in good shape. There is a separate account in order to resurface the track and tennis courts. It was decided that there is no need to raise user fees at this time. There was a discussion of weed control on the fields. Public Works will spray for this in the spring.

### **Shed at Town Beach**

There was a discussion of the demolition of the shed and it was noted that a zoning permit is needed for this.

### **Welding**

There was a discussion of companies to do welding at the boat docks. It was noted that Jim's Welding gave the best price.

Steve Burfeind made a motion to authorize the payment up to \$2,000.00 for Jim's Welding for repair of the boat docks. Mark Lamanna seconded the motion. **Vote: All in favor**

**Adjournment**- Gary Remley made a motion to adjourn the meeting at 6:57pm. Mike Ellenberg seconded the motion. **Vote: All in favor**