

NEW FAIRFIELD PARKS AND RECREATION COMMISSION
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REGULAR MEETING
MINUTES
Monday, June 11, 2018
6:00 p.m.
TOWN HALL CONFERENCE ROOM

Members Present: Sean Loughran (Chairman), Tom Edwards, Mark Lamanna, Gary Remley and Fred Testor.

Members Absent: Steve Burfeind, Mike Ellenberg, Jim Ogden and Chris Van Steen

Town official present: Parks and Rec Director Linda Lull and BOE member Kim LaTourette

Guests: None

Call to Order- Chairman Sean Loughran called the meeting to order at 7:03 pm.

Public Comment- None

Addition to Agenda

Mark Lamanna made a motion to add the following to tonight's agenda:

- Discussion of the Field Fees policy
- Discussion of the Rebel Turf building cleaning contract
- C&D Maintenance remediation of the milfoil in Candlewood Lake

Tom Edwards seconded the motion. **Vote: All in favor**

Approval of Minutes-Fred Testor made a motion to approve the minutes from the May 7, 2018 meeting as presented. Tom Edwards seconded the motion. **Vote: All in favor**

Chairman Comments

Field Fees Policy

Sean Loughran spoke of the Parks and Rec Field Fee policy that needs to be approved by the Parks and Rec Committee. This was written and approved by the Board of Education.

Fred Testor made a motion to approve the Parks and Rec Fields Fees policy as presented by the Board of Education. Mark Lamanna seconded the motion. **Vote: All in favor**

C&D Maintenance

Sean Loughran spoke of the need to have C&D divers do a remediation of the milfoil at Candlewood Lake and especially in the swim lanes. There was a discussion of whether or not this needs to be done more than once a summer and if they came more than once last year. The commission decided to approve a one-time expenditure and have C&D Maintenance come back if necessary. It was decided that the Parks and Rec Commission will call to let them know when this should start.

Mark Lamanna made a motion to approve the expenditure of \$6,900.00 for a one time remediation of milfoil at Candlewood Lake. This includes the following three areas: swim lanes, boat launch and marina. Gary Remley seconded the motion. **Vote: All in favor**

Hat City Maintenance (Rebel Turf Building)

There was a discussion of the schedule for the cleaning contract for the Rebel Turf building and bathrooms. It was decided to have them come 7 days a week. The new price for this is \$7,500 per year.

Tom Edwards made a motion to approve the new contract with Hat City Maintenance beginning July 1, 2018 to June 30, 2019 at an annual rate of \$7,500.00 which includes cleaning seven days a week. Gary Remley seconded the motion. **Vote: All in favor**

Director update

Parks and Rec Director Linda Lull noted that it is hopeful that the marina will open this weekend. They are waiting for some parts to come in to be welded to the docks. Everything else is completed.

An insurance claim will be submitted for damage done by the May 15th storm. There is a \$1,000 deductible which will include damage from all the Parks and Rec properties.

Public Works is preparing to get the beach ready. It is hopeful that it will open by this weekend. They are hoping to extend the hours for the week of June 25th. School will be in session that week but there will be early dismissal all week. There was a discussion of getting sand for the beach.

The basketball court at the high school playground is leveled but not paved. The hoops and rims are up. Pickle ball will also be at this court and the lines will be painted on. The basketball lines will be white and the pickle ball lines will be red or yellow.

Camp has been cancelled for the week of June 25-29 due to school still being in session.

There was a discussion of when the marina will be open. There was a discussion of whether or not refunds should be given to compensate for the time that the marina was closed. It was noted that the contract states that there are no refunds given for an Act of God. There was a discussion of the logistics of giving refunds and the amount of paperwork for the Parks and Rec office. It was decided not to give refunds at this time as stated in the contract.

Linda Lull spoke of a request that she received from a part-time employee for a pay raise in order to catch up for smaller raises that she received in previous years when Parks and Rec gave a flat increase to all seasonal and part-time employees. There was a discussion of how this should be addressed and it was decided to contact human resources for an opinion.

Parking attendant

Linda Lull noted that a substitute parking attendant for the Town Beach is needed for the morning of July 4th. Any commission members that are interested should contact Linda Lull.

Linda Lull noted that 10% of parking spots need to be available for non residents. This includes the upper lot only and amounts to approximately 12 spots. The fee for non residents is \$60/day.

Outdoor Adventure Camp Director

An Outdoor Adventure Camp Director is still needed for the Great Hollow camp. This runs from July 30th to August 10th. The posting for this job is on the Town's website.

Sip & Stroll

Linda Lull noted that 215 glasses were sold for the first annual Sip & Stroll. Many people noted that this was very successful. There was a suggestion of having this next year possibly Father's Day weekend.

Adjournment- Gary Remley made a motion to adjourn the meeting at 8:30pm.

Tom Edwards seconded the motion. **Vote: All in favor**