



**Town of New Fairfield  
Permanent Building Committee  
4 Brush Hill Road  
New Fairfield, CT 06812**

**MEETING MINUTES**

**Tuesday, July 13, 2021, at 7:30 p.m.  
Virtual meeting via Zoom**

**Members present:** George Martignetti (Chair), Mike DelMonaco (Vice Chair), Paul Boniello, Ann Brown, Ed Sbordone (Alternate)

**Members absent:** Don Kellogg, Anthony Yorio (Alternate)

**Others Present:**

**New Fairfield Network Administrator:** Paul Gouveia

**New Fairfield Fire Department:** Derrek Guertin

**BOE:** Rick Regan

**Colliers Project Leaders:** Scott Pellman, Mark Schweitzer

**JCJ Architecture:** Christine O'Hare

**O&G Industries:** Lorel Purcell, Jason Travelstead, Mark Sedensky

**Call to order:**

Network administration Paul Gouveia explained the rules and procedures for virtual meetings. Chairman George Martignetti called the meeting to order at 7:34 p.m.

**Pledge of Allegiance**

**Opening Public Comment**

**Approval of Minutes – Meetings June 15<sup>th</sup>, 22<sup>nd</sup>, & 29<sup>th</sup>** – George Martignetti made a motion to approve the minutes from the meetings on June 15<sup>th</sup>, 22<sup>nd</sup>, & 29<sup>th</sup> 2021. Ann Brown seconded the motion. **Vote 4-0-0 (Motion approved)**

**CM Update**

- CELA bidding update – Bid Package 1.07b, Firestopping – O&G sent a letter of recommendation for this bid package to Colliers and PBC Chair. Bid Package 1.07a, Waterproofing, Air Barrier & Caulking – This package was rebid. A letter of recommendation was sent to Colliers and PBC Chair. With those two award recommendations the CELA bidding was concluded.
- High School bidding update – Bid due date is Thursday, and a virtual meeting to open the bids will start at 2:30pm. O&G expects the meeting to last about three hours. They hope to get the following bid packages ready for recommendation at the next PBC meeting: Site, Concrete, Steel, and Electrical.
- O&G Staffing update – Chairman George Martignetti noted that O&G sent a staffing update. PBC requested to interview the new Project Manager that has been assigned to

the project. O&G stated they have confidence in the new Project Manager, and they would agree to a meeting with the PBC to introduce him.

### **Architect Update**

- JCJ continues to participate in the scoping meetings. Updated drawings for the CELA fire tanks will be sent to Tony Iadarola and the Fire Department by the end of the week.
  - Paul Boniello asked if the cost estimate for the Fire Tanks was ready? O&G stated they did not have the CELA estimate ready but would work to provide those numbers quickly.
- The selection of Furniture, Fixtures, and Equipment (FF&E) for CELA will be starting soon and a schedule will be provided to the PBC at the next meeting.

### **OPM Update**

- Chairman George Martignetti stated he requested a quick calendar for the PBC to compare notes and review milestone dates. Colliers stated a bulleted list of meeting dates was sent out to members. Colliers is proposing that once the projects are under construction the PBC move to monthly meetings unless otherwise needed.
- Critical path schedule update – Colliers reviewed the critical path schedule for CELA and HS projects. Zoning approvals for the bus lot has been postponed to July 29<sup>th</sup>. Both projects remain on schedule.
  - Paul Boniello requested that a copy of the macro schedule be included in the committee packet prior to meetings.
- Colliers stated that O&G mobilized at the CELA site June 28<sup>th</sup>, and they are starting their third week there. They are getting the interior prepared for the start of school and the new building. Site clearing is also underway in preparation for the new building.

### **Approvals**

George Martignetti made a motion that the Permanent Building Committee Approve O&G recommended bidding packages 1.07a, and 1.07b for the Consolidated Early Learning Academy at Meeting House Hill School for the total amount of \$199,500. Paul Boniello seconded the motion. **Vote: 4-0-0 (Motion Approved)**

### **Purchase Order Increases**

George Martignetti made a motion that the Permanent Building Committee increase PO 2000 0043 for Connecticut Media Group in the amount of \$4,143.80 for the High School Project. Ann Brown seconded the motion. **Vote: 4-0-0 (Motion Approved)**

### **Requisitions and Invoices**

George Martignetti made a motion that the Permanent Building Committee approve the Invoice packet for the Consolidated Early Learning Academy project dated 7/13/21 in the amount of \$29,657.95. Mike DelMonaco seconded the motion. **Vote: 4-0-0 (Motion Approved)**

George Martignetti made a motion that the Permanent Building Committee approve the Invoice packet for the High School project dated 7/13/21 in the amount of \$81,090.60. Paul Boniello seconded the motion. **Vote: 4-0-0 (Motion Approved)**

### **Closing public comment**

George Martignetti stated that he received a note from the First Selectman requesting a site walk of the library.

Derrek Guertin requested he be included in the site walk at the library.

### **Adjournment**

George Martignetti made a motion to adjourn at 8:21pm. Mike DelMonaco seconded the motion. **Vote 4-0-0 (Motion approved)**

Received by Email on 7/26/2021 @ 7:44 am  
by Pamela J. Dohan, Town Clerk, New Fairfield