

**TOWN OF NEW FAIRFIELD
SAFETY COMMITTEE
SPECIAL MEETING**

TUESDAY, MARCH 17, 2015

The Special Meeting of the Safety Committee was called to order by Chairman, Linda Fox, at 1:10 p.m. in the Program Room in the Library.

Present: Linda Fox, Diana Chapleau, Mike McCarthy, and Craig McClain

Absent: Linda Lull, and Jim Vigar

Approval of Minutes:

Mike McCarthy made a motion to approve the minutes of December 9, 2014, seconded by Linda Fox. APPROVED by all.

Old Business:

Evacuation Plans: Jim Vigar sent an email stating that he was still working on fire exit diagrams. The location of fire extinguishers and if employees knew where they were placed was discussed.

Vacancy: The Senior Center is not represented on the Safety Committee. It was suggested that maybe Kathy Hull or Janet Capozzola be appointed. It was also suggested that Chris Baldwin be part of the Committee since he was someone very aware of safety issues and regulations for town buildings.

New Business:

First Aid Kits: Mike McCarthy stated that there is no OSHA mandate for having first aid kits in town buildings. There is an ANSI Z30 8.1 2014 recommendation for a basic first aid kit. He will ask Jim Vigar if he can supply kits for each building or at least some basic supplies, such as band-aids and ointment.

Library Renovation: The committee felt that employees and residents should be aware of the renovation project and issues that might arise due to construction equipment and limited parking, etc. Notices will be put in the Citizen News and on Web-Sites to keep people informed.

Other Safety Issues: Craig McClain had some communication from Jeff Grundt from CIRMA about possible fire hazards of stage curtains. He was concerned about those at the High School and the Community Room at the Senior Center. Mike McCarthy will check with Mike Crawford about these concerns.

Adjournment:

Linda Fox made a motion to adjourn at 2:10p.m., seconded by Mike McCarthy. APPROVED by all.

Respectfully submitted,

Linda Fox, Chairman