

**TOWN OF NEW FAIRFIELD
SAFETY COMMITTEE
SPECIAL MEETING
TUESDAY, March 26, 2019**

The Special Meeting of the Safety Committee was called to order by Chairman, Linda Fox, at 11:10 a.m. in the BOE Conference Room.

Present: Kathy Hull, Linda Fox, Kara Mehler, Ed Sbordone, and Derek Guertin.

Approval of Minutes:

A motion to approve the December 11, 2018 minutes was made by Derek Guertin and seconded by Kathy Hull.
Approved by all.

Old Business:

Evacuation Plans: Kara Mehler handed out the updated Evacuation Directives. They were approved by all. Kara Mehler will email a copy to all users on the town's email.

Kathy Hull asked a question about people leaving during an evacuation and Derek Guertin responded that the person should make sure someone knows they are leaving, preferably the responsible person at the site.

Accident Reports: No safety related accidents.

Safety Data Sheets: The completed sheets should be in a binder and the binder should be in an available spot in the building. Sheets should be done for any hazardous materials left in the building.

Panic buttons in the Town Hall and Annex have been checked.

The Selectman are working on getting the crosswalks more visible.

The lip on the back door in the annex can not be changed.

New Business:

Safety Issues:

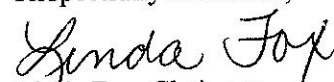
The chimney cap on town hall needs fixing. Derek Guertin will contact Russ Louden.

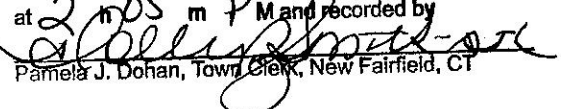
Kathy Hull mentioned some concerns about the entry doors at the Senior Center. She will contact Erik Kist about them.

Derek Guertin will be working on preplans for the fire department over the next few months. These will work with some updated software.

Motion to adjourn was made by Ed Sbordone and seconded by Kara Mehler. Meeting adjourned at 11:35 a.m.

Respectfully submitted,


Linda Fox, Chairman

MAR 27 2019
Received for Record _____
at 2:05 p.m. and recorded by

Pamela J. Dohan, Town Clerk, New Fairfield, CT