



The Planning Commission

Town of New Fairfield

New Fairfield, Connecticut 06812

MINUTES

Regular Meeting

Monday, November 23, 2015

Community Room at 33 Route 37

7:30pm

- Commissioners Present:** Ms. Cynthia Ross-Zweig, Chair
Ms. Lisa Deldin, Vice Chair
Ms. Kirsten Bennett –O'Rourke
Mr. Peter Greco
Mr. Ernie Lehman
- Alternates Present:** None
- Alternates Absent:** None
- Guests Present:** Louis Giannini, New Fairfield resident
- Town Officials Present:** None
- Call to Order:** 7:32 pm

Pledge of Allegiance

Approval of Minutes

October 26, 2015- Regular meeting minutes considered. Kirsten Bennett- O'Rourke made a motion to accept the October 26, 2015 meeting minutes as presented. Lisa Deldin seconded the motion.

Vote: 5-0-0 (Motion approved)

Correspondence and Announcements

Chairman Cynthia Ross-Zweig informed the Board that the Commission's secretary, Lyn Shaefer has resigned for personal reasons. Ms. Ross-Zweig has informed employees of town hall that we are in need of someone to fill the position.

Public Comment- Mr. Louis Giannini spoke to the Board. He informed the Board that he is interested in serving as an alternate on the Planning Commission. He recently moved to New Fairfield and resides on Austin Drive with his wife. He has a business background and worked on Wall Street prior to launching a successful technology start-up. He works from home and is interested in becoming active in local politics.

OLD BUSINESS

Addition to the Agenda

Lisa Deldin made a motion to amend the agenda of tonight's meeting under New Business to consider Mr. Giannini's request to be an alternate. Kirsten Bennett-O'Rourke seconded the motion.

Vote: 5-0-0 (Motion approved)

Correction to Agenda

Tonights agenda reflected wrong calendar year. Lisa Deldin made a motion to amend agenda to reflect correct date. Ernie Lehman seconded the motion.

Vote: 5-0-0 (Motion approved)

2016 Planning Commission Meeting Dates Set

Dates were discussed for the upcoming year. The following dates were agreed to: December 21, 2015; January 25, February 22, March 28, April 25, May 23, June 27, July 25, August 22, September 26, October 24, November 28, and December 19, 2016.

Ernie Lehman made a motion to adopt the afore-mentioned dates. Pete Greco seconded the motion.

Vote: 5-0-0 (Motion approved).

Letter to Town Boards Regarding POCD

Cynthia Ross Zweig read a proposed letter she had prepared directed to the Town Boards and Commissions. The letter requests that each Board provide the PC with an update regarding work done by each Board toward its specific goals as outlined by the POCD. The Planning Commission agreed that a responsive date of February 28, 2016 would be appropriate. Ernie Lehman noted that we should add to the Planning Commission's agenda how the PC is working towards its goals as outlined by the POCD.

Appointment of Chair/Vice Chair

Peter Greco made a motion to have Cynthia Ross Zweig continue as Chair of the Planning Commission and Lisa Deldin as Vice Chair. Kirsten Bennett O'Rourke seconded the motion.

Vote 5-0-0 (Motion approved)

Discussion of Budget /Fee Schedule

Discussion was also had regarding the balance of the Planning Commission's budget. Approximately \$3,000.00 remains in the Commission's budget. The proposed budget for 2016 has not been received by the Board to date.

Cynthia Ross-Zweig spoke regarding having Attorney Slater appear before the Board to discuss setting a fee schedule for residents. Currently certain fees are unknown, unpublished and /or outdated. It was agreed that Attorney Slater is very knowledgeable and can provide insight into how fee schedules are handled by surrounding municipalities. Lisa Deldin wants to enumerate what Attorney Slater is being asked to do so we can budget it for it appropriately.

NEW BUSINESS

Appointment of Louis Giannini as Planning Commission Alternate

Further discussion was had regarding Mr. Giannini's desire to serve on the Planning Commission. Lisa Deldin made a motion to appoint Mr. Giannini as an alternate. Peter Greco seconded the motion. The Chair noted that the next alternate will have to be a Democrat as there needs to be a balance between the parties.

Vote 5-0-0 (Motion approved)

Adjournment – Ernie Lehman made a motion to adjourn the meeting at 8:20 pm. Lisa Deldin seconded the motion.

Vote 5-0-0 (Motion approved)