



The Planning Commission

Town of New Fairfield
New Fairfield, CT 06812

MINUTES

Regular Meeting

Monday, November 28, 2016

New Fairfield Community Room

New Fairfield, CT 06812

Commissioners Present:

Ms. Cynthia Ross-Zweig
Ms. Lisa Deldin
Mr. Ernie Lehman
Mr. Peter Greco

Commissioners Absent:

Ms. Kirsten Bennett-O'Rourke

Alternates Present:

Mr. Louis Giannini

1. **Call to Order:** Meeting called to order by Chair Cynthia Ross-Zweig at 7:32 pm
2. **Pledge of Allegiance**
3. **Appointment of Alternates-** Louis Giannini
4. **Approval of Minutes**
October 24, 2016

Peter Greco motioned to approve Minutes of October 24, 2016. Louis Giannini seconded the motion.
Vote taken:

4-0-1 Motion Approved Lisa Deldin abstained

5. **Correspondence and Communication**

Ms. Ross-Zweig stated that there were there was an application from Gary Meade for Lot Line ~~Revision for Red Fox Crossing~~, pended until New Business. A blank copy of the Lot Line Revision form was provided.

6. Public Comment

None

OLD BUSINESS

1. DISCUSSION of POCD - Town Commission and Boards Goals

Cynthia Ross-Zweig attended a Board of Education meeting and presented them with a second request for their Action Agenda updates. Commission has received the updates from the Library Board. The Park & Recreation Commission and Board of Selectman said they did not receive the request letter. Cynthia Ross-Zweig confirmed that she presented each commission or board a letter in their mailbox. Cynthia Ross-Zweig will attend another Board of Education meeting to get their updates, and schedule a workshop with the First Selectman to discuss her updates.

There was discussion amongst the Commission regarding how to go about assessing it's own Action Agenda updates.

NEW BUSINESS

1. DISCUSSION - Lot Line Revision Lot 2 & 3 Red Fox Crossing

Gary Meade owner of Lots 2 & 3 of Red Fox Crossing addressed the Commission requesting to do an equal property swap effectuating a lot line revision. The new lot lines would allow any subsequent owner of Lot 3 to exclusively own a portion of the shared driveway that does not serve Lot 2. There would be no change in the building configuration. It was confirmed that Zoning did already sign approval of the request.

Mr. Lehman motioned to approve the lot line revision for lots 2 & 3 of Red Fox Crossing . Peter Greco seconded the motion.

Vote taken:

5-0-0 Motion Approved Unanimously

2. DISCUSSION – Commission Secretary Resignation

Cynthia Ross-Zweig confirmed that an electronic ad was placed, and an ad in the Town Tribune will be placed.

3. DISCUSSION - 2017 Calendar & Chairperson/Vice Chairperson

.An election for Chairperson and Vice Chairperson was held. Peter Greco made a motion to elect Cynthia Ross-Zweig as the Chairperson, and Lisa Deldin as the Vice Chairperson. Ernie Lehman seconded the motion.

Vote taken:

5-0-0 Motion approved Unanimously

Ernie Lehman made a motion to set the 2017 Meeting Calendar as the first Monday of each month, except December being December 18th, and that the meetings be moved to the First Selectman's conference room in the Town Hall building. Louis Giannini seconded the motion.

Vote taken:

5-0-0 Motion approved Unanimously

STANDING BUSINESS

1. Commission Alternate Vacancy

Commission has one open vacancy for an alternate position. Olga Nanocchahio addressed the Commission stating that she was interested in the position. Cynthia Ross-Zweig told Ms. Nanocchahio that if she decides that she would like to join the Commission as an alternate she would need to submit a letter of interest to the Commission.

Adjournment

Louis Giannini motioned to adjourn the meeting. Lisa Deldin seconded the motion

Vote taken: 5-0-0

Motion carried unanimously

Meeting adjourned approximately 8:33 p.m.

Respectfully submitted

Lisa Deldin
Vice Chair