

**Permanent Building Committee
Minutes
March 10, 2015**

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, March 10, 2015 at 7:00 p.m. at the New Fairfield Public Library Program Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Ed Sbordone, Andre Lisee and Jim Cunha.

Guests: Gail Lehman, Laurie Landa, Gail DeFeo, Linda Fox, JoAnn Yachulke, Susan Chapman, Janet Hansen and Tony Iadarola.

Appointments: None

Library Project:

Tony Iadarola addressed the PBC in regards to the Library Project.

- Five bids were submitted. A. Secondino was the lowest qualified bidder with a bid of \$1,118,888.00. The original bid submitted by A. Secondino was \$1,065,000.00, however due to a mathematical error they had to revise their bid to \$1,118,888.00. A. Secondino supplied sufficient documentation to support that the original bid was given due to a clerical math error. Even with the revised bid amount, A. Secondino came in at least \$100,000.00 below the next qualified bidder.
- Tony Iadarola recommended that the PBC accept the bid of A. Secondino.
- Guests in attendance asked Mr. Iadarola a series of questions as to why this recommendation should be supported. He was asked what made A. Secondino the best choice. Mr. Iadarola explained that they had a good understanding that this project would be done in an occupied building and the logistics that that would require. They understand that they will need to be flexible on this project. They read the specs well and emergency egress was discussed. A. Secondino gave Mr. Iadarola a roster of projects that they have done, some large, some small, and all were completed on time and within budget. It was asked if any references were checked, Mr. Iadarola answered no. However, he is aware that they have done work for the Town of New Fairfield in the past having participated in the School Project, in which A. Secondino did a good job.
- Mr. Iadarola explained the process that will take place as soon as the bid is awarded. A Notice to Proceed will be issued by the architect; a contract has to be generated, currently the Town is utilizing a standard AIA contract that has been heavily modified by the architect, the contractor could potentially have issues with that, if so, it may take time to resolve; the contract would then go to the Town's attorney and the contractor's attorney. Once the agreed upon contract is signed they will need to send a notice to the State of Connecticut that the project has been awarded.

- Mr. Iadarola has set a four-month time frame for the project to be completed once the contract has been signed, however he cautions that it will likely take six months. One of the reasons for this is that the elevator that needs to be installed may take at least 18 weeks to receive.

MOTION: Pete Viola made a motion that the PBC award the New Fairfield Library Project to the lowest qualified bidder A. Secondino and Son, the bid amount is \$1,118,888.79. Andre Lisee seconded the motion.

Vote: 4-0-0; all in favor.

General Correspondence: None

Approval of Minutes:

MOTION: Ed Sbordone made a motion to approve the minutes of the February 24, 2015 meeting. Jim Cunha seconded the motion.

Vote: 4-0-0; all in favor.

INVOICES:

MOTION: Pete Viola made a motion that the PBC approve for payment invoice #I0286030 in the amount of \$49.86 payable to Joseph Merritt & Co. for Bid Specifications and Drawings to be funded from Purchase Order #26688. Jim Cuhna seconded the motion.

Vote: 4-0-0; all in favor.

Public Comment: Janet Hansen thanked the PBC for all the work they have done so far on the Library Project and stated that she is glad that Tony Iadarola and Tom Hughes were hired to do the work.

Adjournment:

The meeting was adjourned at 7:40 pm by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans

