

Permanent Building Committee
Minutes
September 8, 2015

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, September 8, 2015 at 7:00 p.m. at the Library Community Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee, and Ed Sbordone. Arlene Fagans, Recording Secretary.

Guests- Linda Fox, Gail Lehman, Susan Chapman, Tony Iadarola and Tom Hughes.

Appointments: None

Public Comment: Gail Lehman noted that she likes the way things are progressing with the library renovation.

General Correspondence: Peter Viola presented the following documents to the PBC:

- Memorandum dated November 19, 2014 subject: 2015-2016 Budget Season.
- F.O.I. notice dated November 1, 2014 regarding Commission meeting dates.
- PBC Monthly Summary dated August 27, 2015.

Approval of Minutes:

MOTION: Pete Viola made a motion to approve the minutes of the August 11, 2015 meeting. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Library Project: Tony Iadarola gave an update on the Library Project to the PBC.

- The past month the project has moved from mostly production work to finish work. They are installing the ceramic tile, lighting, the last of the plumbing fixtures and other final finishes.
- The project is on schedule to be substantially complete by the end of September.
- There is a large amount of paperwork that is required to get the certification to be considered substantially complete. The contractor has been given the list and is working on that.
- Mr. Iadarola noted that despite a substantial amount of extra work that has been added during the course of the project the contractor has kept to the original time frame allotted.

- The biggest item coming up is the electrical change out. It is scheduled for Friday, September 11, 2015, at 5:00 p.m. There will be an additional charge of about \$3,000.00 for fees and overtime to Eversource to do the work. Eversource is unavailable to do the work during normal business hours for at least six weeks and possibly as long as four months.
- The air conditioning will be turned on when the electrical is completed.
- The dedicated water service to the library was completed September 4, 2015.
- The elevator is ready for inspection, the state inspector is scheduled about three to four weeks out.

MOTION: Pete Viola made a motion that the PBC approve Change Order Request #19 not to exceed \$9,000.00 to A. Secondino and Sons for various plumbing out of scope repairs to be added to P.O. # 26777. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve Change Order Request #25 not to exceed \$1,400.00 to A. Secondino and Sons for FCU access panel in the main library elevator lobby to be added to P.O. # 26777. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve Change Order Request #26 not to exceed \$1,700.00 to A. Secondino and Sons to trim and encase exposed beam in lobby to be added to P.O. # 26777. Andre Lisee seconded the motion.

MOTION: Pete Viola made a motion that the PBC approve Change Order Request #28 not to exceed \$4,600.00 to A. Secondino and Sons for wireless security alarm to be added to P.O. # 26777. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve Change Order Request #27 not to exceed \$5,400.00 to A. Secondino and Sons for various site work changes to be added to P.O. # 26777. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

Financial Report: Ed Sbordone distributed the Library Renovation Project Summary dated through September 8, 2015 to the PBC.

MOTION: Ed Sbordone made a motion that the PBC increase existing P.O.# 27493 by \$2,015.00 and approve payment to Eversource in the amount of \$2,015.00 to be funded from Purchase Order #27493. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC create P.O.# 27492 in the amount of \$400.00 and approve for payment invoice #082715-4 in the amount of \$400.00 to Underground Surveying for utility locating survey to be funded from Purchase Order #27492.

Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve P.O. #27494 in the amount of \$5,485.00 for various equipment related to the phone system.

Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

INVOICES

MOTION: Ed Sbordone made a motion that the PBC approve payment application #5 in the amount of \$200,739.23 to A. Secondino and Sons for period August 1, 2015 to August 31, 2015 to be funded from Purchase Order #26777. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve payment to Tom Hughes in the amount of \$7,260.00 for July, August & September 2015. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

Public Comment:

The meeting was adjourned at 7:45 p.m. by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans