

Permanent Building Committee
Minutes
July 14, 2015

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, July 14, 2015 at 7:00 p.m. at the Library Community Room. The meeting was called to order at 7:10 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee and Ed Sbordone. Arlene Fagans, Recording Secretary.

Guests- Linda Fox, Gail Lehman, Tony Iadarola Tom Hughes.

Appointments: None

Public Comment: None

General Correspondence: Peter Viola presented a memo from the Finance Department, dated May 22, 2015, regarding Fiscal Year Closing Procedures to the Commission.

Approval of Minutes:

MOTION: Ed Sbordone made a motion to approve the minutes of the June 9, 2015 meeting. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Library Project:

Tony Iadarola gave an update of the Library Project:

- The grand opening of the Children's Library was a big success. It was well attended and the public had many positive comments to make about the new Children's Library. Mr. Iadarola commended the library staff for the incredible job they did with the event.
- Phase II of the project has begun. This phase includes the Community Room, the center core area, which is the stairwell and the elevator, as well as the associated outside work that needs to be done.
- All the univentilators are in and the chiller has been placed on it's pad. They are hoping to have the air conditioning up and running in a couple of weeks.

- CL&P has some issues with the existing wiring. The existing metering system has to be changed out and the new metering system is not compatible with the existing wiring. Therefore they will need to install new wiring that will be dedicated to the Library. They will dig across the state road and through the parking lot to bring the service to the side of the building. They have a price for the digging and are waiting to get a price from the electrician this week.
- Mr. Iadarola reported that the project is on schedule and going very well.

Financial Report:

- Ed Sbordone distributed the Financial Summary for the Library Renovation Project to the PBC.
- Mr. Sbordone noted that the project is over 50% complete, therefore they can apply for grant money from the State.

INVOICES

MOTION: Ed Sbordone made a motion that the PBC approve application #3 to A. Secondino & Sons in the amount of \$352,443.87 for the period of June 1, 2015 through June 30, 2015 to be funded from Purchase Order #26777. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #14150-8 in the amount of \$3,069.58 to Lazarus & Sargeant, Ltd. dated June 17, 2015 to be funded from Purchase Order #24479. Andree Lisse seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC reopen Purchase Order #26812 and increase it by \$90.00, then approve for payment invoice #6152, dated June 22, 2015 in the amount of \$90.00 to Manchester Communications for a service visit to relocate copper phone connection to be funded from Purchase Order #26812. Andree Lisse seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve payment to Tony Iadarola, Town Engineer, in the amount of \$4,860.00 for 67.5 hours of work for the month of June, 2015. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve payment to Tom Hughes, Clerk of the Works in the amount of \$5,280.00 for 60.5 hours of work during the month of June, 2015, and 27.5 hours in July, 2015. Andree Lissee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve payment to Arlene Fagans, Recording Secretary, in the amount of \$111.15 for the period of June 1, 2015 through June 30, 2015. Ed Sbordone seconded the motion.

Vote: 3-0-0; all in favor.

Public Comment: Ed Sbordone asked that the PBC get an update on the Meeting House Hill Project at the next regular meeting. Pete Viola agreed and will contact Craig McClain for a Financial Report.

The meeting was adjourned at 7:30 p.m. by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans