

Permanent Building Committee
Minutes
April 14, 2015

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, April 14, 2015 at 7:00 p.m. at the New Fairfield Public Library Community Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee and Jim Cunha. Arlene Fagans, Recording Secretary.

Guests- Linda Fox and Gail Lehman.

Appointments: None

Public Comment: None

Library Project:

Linda Fox addressed the PBC with an update on the progress of the Library Project.

A phasing plan has been put in place, which starts April 15, 2015. The entire project is projected to go from April 15, 2015 through September 23, 2015. The first phase involves the lower level. The lower level will be closed for approximately 6 weeks, at which time the Children's Library will be moved upstairs to the Community Room. They will remove everything out of the back room of the Historical Room where the asbestos tiles are located so that the tiles can be removed. The tiles are considered "not friable", but they will close the Library on the day of their removal just to be on the safe side.

After the lower level is complete they will begin on the upper level of the Library. The construction trailers may be positioned in the lot above Memorial Field during construction, but that is still being discussed.

Linda Fox reported that they are having weekly meetings in the Library Community Room on Friday mornings with the contractors, Clerk of the Works, the First Selectman and herself to discuss the plans as they go forward. When construction begins these meetings will likely take place in the First Selectman's office.

It was discussed that the Board of Finance has inquired as to whether any money from the project will be left over to be returned to the Town. It was agreed by the PBC, Linda Fox and Gail Lehman that this is not likely, as the Town must use its monies first and anything left over from the State's contribution must be returned to the State.

There will be a ground -breaking ceremony on April 24, 2015 in front of the Library.

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General Correspondence: None

Approval of Minutes:

MOTION: Pete Viola made a motion to approve the minutes of the March 10, 2015 meeting. Andree Lisee seconded the motion.

Vote: 3-0-0; all in favor.

INVOICES:

MOTION: Pete Viola made a motion that the PBC increase P.O.#24010 by \$1,192.50 and approve for payment \$1,192.50 to John F. Keating, Jr., Town Attorney for New Fairfield, for Library Project/Construction Contract review, to be funded from Purchase Order #24010. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve for payment invoice #14150-4 in the amount of \$550.00 to Lazarus & Sargeant, for Professional Services (Engineering and Architectural Fee) dated February16, 2015 through March15, 2015, to be funded from Purchase Order #24479. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve for payment invoice #14150-5 in the amount of \$3,000 to Lazarus & Sargeant for Professional Services (Bid and Rebid Preparation) dated February16, 2015 through March15, 2015, to be funded from Purchase Order #24479. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve for payment invoice #2009011002, for Document #A101-2007 and invoice #2009013130, for Doc#A201-2007 both in the amount of \$29.99, for AIA Documents-on-Demand, total amount of \$59.98 to be paid from Account # 1-301-4550-457. Jim Cunha seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve payment to Tom H. Hughes, Clerk of the Works, for the period of July 5, 2014 through July 31, 2014 in the amount of \$1,020.00, period of January 1, 2015 through January 30, 2015 in the amount of \$240.00 and the period of March 1, 2015 through March 14, 2015 in the amount of \$180.00, for a total amount of \$1,440.00 to be paid from Account #1-301-4550-457. Andre Lissee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve for payment invoice #2-983-61847 dated March 30, 2015 to Federal Express for a package sent from Patty Mota to Alfred Secondino, to be paid from Account #1441-8001-1. Jim Cunha seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Pete Viola made a motion that the PBC approve payment to Arlene Fagans, Recording Secretary, in the amount of \$165.02 for the period of February 1, 2015 through March 31, 2015, to be paid from the PBC Town budget. Jim Cunha seconded the motion.

Vote: 3-0-0; all in favor.

Public Comment: None

Adjournment:

The meeting was adjourned at 7:55 pm by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans