

Permanent Building Committee
Minutes
December 8, 2015

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, December 8, 2015 at 7:00 p.m. at the New Fairfield Public Library Conference Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Ed Sbordone, and Andre Lisee. Arlene Fagans, Recording Secretary.

Guests – Linda Fox, Gail Lehman and Tony Iadarola.

Appointments: None.

Public Comment: Gail Lehman read a letter from Richard Sperry of the Council for the Derx's Foundation.

The trustees of the Robert G. and Margarite M. Derx's Foundation are pleased to award the Board of Trustees of the New Fairfield Free Public Library a grant, temporarily restricted, of \$5,000 in support of the Construction and Renovation Project for the Library at 2 Brush Hill Rd, New Fairfield for use in the fiscal period ending December 31, 2016. The grant must be deposited to an account in compliance with Connecticut General Statutes. Our corporate trustee will issue payment checks during the second week of December for this grant. Due to the requirements of Federal Law applicable to this distribution, we ask that you be sure to deposit the funds on or before December 31, 2015. On behalf of Trustees Valerie M. Ernst, Eugene R. Redmon and Arthur W. Stowe at U.S. Savings Bank we wish you a joyous Christmas and best wishes for 2015. Thank you for participating in our 2015 Grants Program.

General Correspondence: None

Approval of Minutes:

MOTION: Pete Viola made a motion to approve the minutes of the November 10, 2015 meeting.

Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Library Project:

Tony Iadarola updated the PBC on the Library Project. Mr. Iadarola reported that he had a close-out meeting with the contractor in November 2015. Some items that need to be resolved are as follows:

- Existing hot water pump needs to be replaced due to a bad bearing.
- The issues with the Children's Library doors are being addressed. They are waiting for a wiring diagram and the door opener is on its way.
- Guard rail for parking area needs to be installed on top of the existing retaining wall. The cost will be \$11,318.95.
- Mr. Iadarola will go through the change orders to account for the remaining odds and ends that need to be addressed.

MOTION: Ed Sbordone made a motion that the PBC approve Proposed Change Order Request #34 in an amount not to exceed \$12,000.00 to A. Secondino and Sons for the installation of a guard rail in the parking area behind the library. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

Financial Report:

Ed Sbordone presented the Library Renovation Project Financial Report dated 12/6/15 to the PBC.

INVOICES:

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #6467 in the amount of \$90.00 dated November 17, 2015 to Manchester Communications for repair of broken telephone cable to be funded from Purchase Order #26812, which will be reopened, increased by \$90.00 and then closed after invoice is paid. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #1450-13 in the amount of \$300.00 dated November 15, 2015 to Lazarus & Sargeant for Professional Services to be funded from Purchase Order #24479, which will leave a balance to be paid of \$150. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #PSI-77564 in the amount of \$101.01 dated November 17, 2015 to Builders Hardware for additional keys. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Public Comment: None

The meeting was adjourned at 7:30 pm by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans