

Permanent Building Committee
Minutes
November 10, 2015

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, November 10, 2015 at 7:00 p.m. at the Library Community Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee and Ed Sbordone. Arlene Fagans, Recording Secretary.

Guests- Linda Fox, Gail Lehman; Tony Iadarola and Susan Chapman.

Appointments: None

Public Comment: None

General Correspondence: None

Approval of Minutes:

MOTION: Ed Sbordone made a motion to approve the minutes of the October 13, 2015 meeting. Andre Lisee seconded the motion

Vote: 3-0-0; all in favor.

Library Project: Tony Iadarola gave an update on the Library Project.

- Mr. Iadarola reported that the contractor is working through the punch list of remaining items to be completed.
- Linda Fox reported that there may be additional items to add to the punch list such as: the downstairs automatic door needs to be looked at; the HVAC system needs to be adjusted as the cold air sometimes comes on and stays on and one of the exit signs is not positioned correctly. Mr. Iadarola asked Mrs. Fox to make a list of all items with in the scope of the project that need to be addressed and he will give it to the contractor.
- Mr. Iadarola reported that replacement of the concrete stairs on the outside of the building (next to the driveway) are not part of the original scope of the project and the contractor is unwilling to take on this additional work as they are looking to close out the project. Mr. Iadarola will look into hiring another contractor to do this work.

- There are various other items that need to be addressed such as obtaining portable baby changing stations for the downstairs bathroom; hooks on the back of the bathroom doors and a strip of lights that don't work. These items fall out of the scope of the original project and therefore need to be done by others.

Financial Report: Ed Sbordone distributed the Library Renovation Project Summary dated November 10, 2015 to the PBC.

INVOICES

MOTION: Pete Viola made a motion that the PBC approve payment to A. Secondino & Sons in the amount of \$142,238.41 for the period through September 2015 for renovations to the New Fairfield Free Public Library. Ed Sbordone seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #1415-12 in the amount of \$1,186.62 dated October 15, 2015 to Lazarus & Sargeant to be funded from Purchase Order #24479. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #7138 in the amount of \$253.02 dated October 22, 2015 to Card Member Services for Home Depot purchase of shelving to be funded from Purchase Order #27232 and close out P.O. # 27232. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #86422 dated October 22, 2015 in the amount of \$1,000.00 to Fiber Technologies for relocation of cable to be funded from Purchase Order #27505 and close out P.O. # 27505.

Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

PBC Meeting Dates 2016:

MOTION: Pete Viola made a motion the PBC approve the meeting dates for 2016. The PBC will meet on the second and fourth Tuesday of each month, meetings will be held in the New Fairfield Public Library Community Room. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Public Comment: None

The meeting was adjourned at 7:35 by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans