

Permanent Building Committee
Special Meeting Minutes
August 30, 2016

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, August 30, 2016 at 7:00 p.m. at the New Fairfield Public Library Conference Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee and Ed Sbordone. Arlene Fagans, Recording Secretary.

Guests- Gail Lehman, Linda Fox, Anthony Iadarola and Susan Chapman, First Selectman.

Public Comment: None

Approval of Minutes:

MOTION: Ed Sbordone made a motion that the PBC approve the minutes of the June 20, 2016 meeting. Andre Lisee seconded.

Vote: 3-0-0; all in favor.

Eagle Fence Invoice:

MOTION: Ed Sbordone made a motion to pay invoice #38055 dated February 3, 2016 in the amount of \$10,425.00 for Re-furnished and Installed Metal Beam Guiderail type RB-350 with 2 single bolt on buffers. Pete Viola seconded.

Vote: 3-0-0; all in favor.

Discussion: Ed Sbordone brought to the attention of the PBC the invoice that the Director of Public Works signed from Eagle Fence, making the Town liable for payment outside of the Library Project budget. This subcontractor should have been paid by the contractor, A. Secondino, under the contract for the Library Project.

Pete Viola stated the following for the record: A. Secondino will be notified that we are using their retainage to make payment, but should further issues arise and the balance of retainage is not enough to resolve them we will be going after the bond to remediate.

MOTION: Ed Sbordone made a motion to reduce P.O. # 26777 to A. Secondino, Inc. by \$10,425.00 for a remaining balance in the Purchase Order of \$20,583.90. Andre Lisee seconded.

Vote: 3-0-0; all in favor.

Library Project:

Ed Sbordone distributed the Renovation Project Summary, dated August 29, 2016, to the PBC, and noted that there has been no change since the last meeting date.

- Library Board member Tom Newman asked in an email to Ed Sbordone about when the final paperwork would be filed since the project was now substantially complete. Mr. Sbordone replied that since their last request for payment they had an additional \$36,000.00 of expenditures, approximately \$18,000.00 of which would be reimbursed by the grant. After that there is approximately \$35,000.00 left to pay to the contractor, A. Secondino.
- The contract for the grant runs out on April 7, 2019, all paperwork needs to be submitted before that date.

Other Invoices:

None

Public Comment:

Linda Fox thanked everyone for all their work on the Library Project.

Adjournment:

Pete Viola adjourned at 7:30 p.m.

Respectfully Submitted,

Arlene M. Fagans