

**Permanent Building Committee**  
**Minutes**  
**March 29, 2016**

**Call to Order:**

A regular meeting of the Permanent Building Committee was held on Tuesday, March 29, 2016 at 7:00 p.m. at the Library Community Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee and Ed Sbordone. Arlene Fagans, Recording Secretary.

Guests- Linda Fox, Tony Iadarola and Susan Chapman.

**Appointments:** None

**Public Comment:** None

**General Correspondence:** Peter Viola presented the following correspondence to the Commission:

- PBC Monthly Department Summary dated 2/25/16.

**Approval of Minutes:**

**MOTION:** Es Sbordone made a motion to approve the minutes of the January 12, 2016 meeting. Pete Viola seconded the motion.

**Vote: 3-0-0; all in favor.**

**Library Project:** Tony Iadarola gave an update on the Library Project to the PBC:

- Heat pump was installed on 3/18/16. Balancing information was sent to contractor, when system is all set Tony Iadarolla will arrange for another training session for Library staff.
- Door locks will be completed by the end of the week.
- Community Room floor needs another coat of polyurethane.
- First Selectman, Susan Chapman will be taking care of signage.

## **INVOICES**

**MOTION:** Ed Sbordone made a motion that the PBC approve payment application #8, once it is reviewed and approved by Tony Iadarolla, in an amount not to exceed \$60,742.00, for period through March 31, 2016, to be paid from P.O. #26777. Pete Viola seconded the motion.

**Vote: 3-0-0; all in favor.**

**MOTION:** Ed Sbordone made a motion that the PBC increase P.O. #24479 in the amount of \$2,301.41, approve for payment invoice #14150-7 in the amount of \$2,301.41 to Lazarus & Sargeant, Ltd., and close out P.O. Andree Lisee seconded the motion.

**Vote: 3-0-0; all in favor.**

**Financial Report:** Ed Sbordone distributed Library Renovation Project Summary dated March 28, 2016.

- Ed Sbordone stated that the Library Board has two more payments to make to the Town: \$97,000.00 on July 25, 2016 and a final payment of \$36,084.00 due on August 10, 2016.
- Mr. Sbordone noted that the Town has not received the check for \$6535.39 from the Friends of the Library yet.

**MOTION:** Ed Sbordone made a motion that the PBC close out P.O. #26688 for Joseph Merritt & Son, Inc. in the amount of \$150.14, the balance to be returned to the contingency. Andree Lisee seconded the motion.

**Vote: 3-0-0; all in favor.**

Public Comment: None

The meeting was adjourned at 7:30 by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans