

Permanent Building Committee
Minutes
January 12, 2016

Call to Order:

A regular meeting of the Permanent Building Committee was held on Tuesday, January 12, 2016 at 7:00 p.m. at the Library Community Room. The meeting was called to order at 7:00 p.m. by Chairman Peter Viola. Members in attendance were Pete Viola, Andre Lisee and Ed Sbordone. Arlene Fagans, Recording Secretary.

Guests- Linda Fox, Gail Lehman, Tony Iadarola, Tom Hughes and Susan Chapman.

Appointments: None

Public Comment: None

General Correspondence: None

Approval of Minutes:

MOTION: Pete Viola made a motion to approve the minutes of the December 8, 2016 meeting with amendments. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Library Project: Tony Iadarola gave an update on the Library Project to the PBC.

- Mr. Iadarola looked into replacing the heating pump due to heating concerns in the building. After library employees reported that the building was often very cold, Mr. Iadarola worked for two months to monitor the temperature of the building and found it to be within the proper range of 68 degrees or higher. He stated that the system is working properly and the building is not unduly cold. However, Mr. Iadarola recommends that the existing 32 gallon per minute pump for the heating system get replaced with a 40 gallon per minute pump. The existing pump can be utilized but it is getting old and the bearings are starting to go, therefore it may be prudent to replace it at this time. He also recommends that the heating and cooling system be maintained by the Public Works department.

MOTION: Ed Sbordone made a motion to approve Change Order Request #46, to open Purchase Order# 26777 for A. Secondino & Sons in an amount not to exceed \$6,500.00 for a new pump for the heating system. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

- Mr. Iadarola reported that they will be able to modify the door switches, as per the Towns' request, with out violating the warranty, as the manufacturer has given them permission to do so.

MOTION: Ed Sbordone made a motion to increase Purchase Order# 26777 in an amount not to exceed \$1,200.00 and to approve Change Order Request #45, for A. Secondino & Sons, for modification of door switches. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

- Mr. Iadarola noted that the renovation work is guaranteed with a one year warranty. The warranty period began when the project was considered Substantially Complete at the end of September 2015 and ends in September 2016. Hank Prohaska, Project Superintendent for the contractor, has come by in a very timely fashion each time a warranty issue has come up and is doing a good job addressing all issues.
- The steps on the side of the building and replacement of old siding in the rear of the building will not be able to be done under the scope of the project. When the project is closed out they will need to find other contractors to do that work. Mr. Iadarola agreed to get several estimates for those jobs and report back to the PBC.
- Tony Iadarola reported that he got a price of \$500.00 per sign for three new signs from Correctional Enterprises of CT.

MOTION: Ed Sbordone made a motion to create a Purchase Order for Correctional Enterprises of CT in an amount not to exceed \$1,500.00 for new signs for the Library. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

Financial Report: Ed Sbordone distributed the Library Renovation Project Summary dated January 11, 2016 to the PBC.

INVOICES

MOTION: Ed Sbordone made a motion that the PBC approve for payment invoice #14150-14 in the amount of \$150.00, dated December 15, 2015, to Lazarus & Sargeant for final payment, to be funded from Purchase Order #24479, and to close out Purchase Order after payment.

Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve for processing Change Order Request #25 in the amount of \$7,110.82 to A. Secondino & Sons for various electrical work and miscellaneous items. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC increase Purchase Order# 26777 in an amount not to exceed \$7,200.00 to A. Secondino & Sons, for Change Order #25. Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve payment application #7 to A. Secondino & Sons for the period ending December 31, 2015 for a reduction in retainage from 5% to 2.5% in the amount of \$30,341.95 to be paid out of Purchase Order #26777. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC reopen Purchase Order #27232-3 and increase Purchase Order in the amount of \$63.80 to pay Invoice #7183, dated December 3, 2015, Card Member Services, for a changing table, and close out Purchase Order after payment.

Pete Viola seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve payment to Tom Hughes, Clerk of the Works, in the amount of \$4,350.00 for period September 8, 2015 through January 10, 2016 for 72.5 hours at the rate of \$60.00 per hour. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

MOTION: Ed Sbordone made a motion that the PBC approve payment to Tony Iadarola, Town Engineer, in the amount of \$9,520.20 for period September 19, 2015 through January 12, 2016 for 129 hours at the rate of \$73.80 per hour. Andre Lisee seconded the motion.

Vote: 3-0-0; all in favor.

Public Comment: None

The meeting was adjourned at 8:05 p.m. by Pete Viola.

Respectfully Submitted,

Arlene M. Fagans