



**Town of New Fairfield  
Permanent Building Committee  
4 Brush Hill Road  
New Fairfield, CT 06812**

**SPECIAL MEETING MINUTES**

**Thursday, June 15, 2021, at 7:00 p.m.**

**Virtual meeting via Zoom**

**Members present:** George Martignetti (Chair), Mike DelMonaco (Vice Chair), Paul Boniello, Ann Brown, Don Kellogg, Ed Sbordone (Alternate)

**Members not present:** Anthony Yorio (Alternate)

**Others Present:**

**New Fairfield Public Schools Administrators:** Dr. Richard Sanzo

**New Fairfield Fire Department:** Mike Gil

**Colliers Project Leaders:** Scott Pellman, Mark Schweitzer

**JCJ Architecture:** Christine O'Hare, Bill Ayles

**O&G Industries:** Jason Travelstead, Mark Sedensky

**Call to order:**

Director of Business Operations Dr. Richard Sanzo explained the rules and procedures for virtual meetings. Chairman George Martignetti called the special meeting to order at 7:01 p.m.

**Pledge of Allegiance**

**Opening Public Comment**

**Discussion of CELA bid results and recommendations for award**

- L&R bid withdrawal letter discussion – The group reviewed the L&R withdrawal letter. L&R was scoped and was the apparent low bid for plumbing and HVAC. Their withdrawal letter states error they made on the bid as contributing factors to withdraw.

George Martignetti made a motion that the PBC accept L&R's withdrawal of their bid submitted for plumbing and HVAC bid packages for the Consolidated Early Learning Academy. Mike DelMonaco seconded the motion. **Vote 4-0-0 (Motion approved)**

- Discussion on initial scope reviews and recommendation for award – O&G presented a detailed spreadsheet of bids and early package award recommendations. The team reviewed bid analysis that showed a breakdown of cost delta by trade. The team discussed possible alternates and associated costs.

\*Don Kellogg joined the meeting at 7:31pm. There was a brief recap to bring him up to speed.

The team discussed many requirements and specifications for building materials. George Martignetti stated that if there is any deviation from the drawings and specifications the PBC needs to be notified. All members agreed.

The group reviewed and discussed detailed estimate items that were provided in an email from Colliers on June 8<sup>th</sup>.

### **Approvals**

George Martignetti made a motion that the PBC approve O&G prize proposals for the Consolidated Early Learning Academy at Meeting House School dated June 15, 2021, in the amount of \$14,682,510.00 as detailed in their exhibit A1. Paul Boniello seconded the motion.

**Vote 5-0-0 (Motion approved)**

George Martignetti made a motion that the PBC approve the requisition for WB Meyer for the moving services in the amount of \$54,662.00 for the Consolidated Early Learning Academy project. Don Kellogg seconded the motion. **Vote 5-0-0 (Motion approved)**

### **Closing Public Comment**

Mike Gil from the New Fairfield Fire Department stated that he worked closely with O&G on the fire tanks. During the conversation it was discovered that the HS fire tanks were changed and the Fire Dept was not made aware of the change. JCJ acknowledged that a meeting would be forth coming to provide a resolution for the Fire Department.

### **Adjournment**

George Martignetti made a motion to adjourn at 8:29pm. Don Kellogg seconded the motion.

**Vote 5-0-0 (Motion approved)**

Received by Email on 7/14/2021 @ 10:08 am  
by Holly Z Smith, Asst. Town Clerk, New Fairfield