

Town of New Fairfield
Board of Selectmen
4 Brush Hill Road
New Fairfield, CT 06812

MINUTES
Board of Selectmen Special Meeting
Fraud Policy Workshop
Monday, March 29, 2021
3:00 pm
Via Zoom

Members present:

Pat Del Monaco, First Selectman
Khris Hall, Selectman
Kim Hanson, Selectman

Other Town Officials Present:

Ed Sbordone, Finance Director
Jane Landers, BOF member
Anthony Yorio, BOF member (left 3:54 pm)

Call To Order First Selectman Pat Del Monaco called the meeting to order at 3:00 pm

Discussion of Fraud policy

There was a discussion of the proposed Fraud policy that was drafted by BOF members Jane Landers and Anthony Yorio. Main topics of discussion included keeping the investigation part of criminal wrong doings to only a select few people in order to avoid rumors and how to handle anonymous complaints. Other topics included the definition of a “whistle blower” and when Town Counsel should be notified. It was decided that the First Selectman would be the point person for investigations unless it is the First Selectman that is implicated in which case his or her duties shall revert to the other two Selectmen. It was noted that records should be kept for all complaints even if they are deemed to be invalid. Information about this Fraud Policy will be added to the Town of New Fairfield Employee Handbook.

This policy will be reviewed based on recommendations from today’s meeting. It was noted that in order to enact this policy, all that is required is a vote by the Board of Selectmen.

Adjournment

Pat Del Monaco made a motion to adjourn the meeting at 4:13 pm. Kim Hanson seconded the motion.

Vote: 3-0-0 (Motion approved)

Respectfully submitted,

Suzanne Kloos

Received by email on 3/30/2021 at 12:54 p.m.
By: Holly Z Smith, Asst. Town Clerk, New Fairfield